

Executive Committee Meeting
Minutes
April 18, 2023

Present: Lee, Best, Dadone, Holden, Kalish

Staff: Coval, Albright

1. Review committee charters

The Executive Committee reviewed charters for the Governance and Nominating, Program Policy and Evaluation, and Development and External Affairs Committees.

- The Governance and Nominating Committee is in agreement that the drafted charter should be put forward to the full Board. There were no recommended changes.
- Oversight of grant-giving may need to be added to the Program Policy and Evaluation Committee Charter, based on the Self-Assessment and next 5-year program plan. "Goals" will be moved to the end of the document so formats are similar across committees.
- The Development and External Affairs Committee Charter establishes a new approach to fundraising, with a greater emphasis on relationship-building. It specifically defines marketing as a Development and External Affairs responsibility.
- A Finance and Infrastructure Committee Charter is still pending.

Discussion followed. Whether to include the duties of committee chairs was considered, but it was determined it would not be useful as individuals approach committee leadership differently. Diversity and inclusion mandates are not needed within each charter, as similar directives exist in Colorado Humanities' Major Objectives, in NEH requirements and elsewhere. It was agreed that charters are not meant to be static, and should be amendable. Committees should review charters periodically.

2. Self-Assessment Working Group update (Kalish)

Board members Cristina Goletti and Juliana Fajardo are gathering demographic information. Bill Philpott is developing a definition of the "public humanities." Next steps will be to formulate survey questions, and determine survey recipients. Dates for the NEH site visit will be finalized in September. A new part of the process will be a Board self-assessment.

3. Program Policy and Evaluation Committee (Kalish)

a. Five States film screening and broadcast (Lee, Coval)

The Five States of Colorado premiered April 6 at the Denver Botanic Gardens to a full house. The event was also a retirement party for producer Jim Havey. The film was broadcast on Denver Channel 20 April 15th. Other viewing opportunities are pending. A screening tour across the state will include Q&A or a panel discussion, depending on what the community wants. CSU SPUR in Denver is a possible venue. Coval will share a Vimeo link with board members, select funders, and Museum on Main Street hosts who are interested in screening the film.

b. CLoRE Committee report

The final recorded Changing the Legacy of Race & Ethnicity (CLORE) panel, Innovative Housing Solutions, premiered yesterday. The committee is still in conversation with Ute Mountain Ute contacts to complete a recorded panel on Indigenous issues. Former board member Paulette Tate will record introductions for each panel so they can be delivered as podcasts.

The Executive Committee discussed the limited interest so far in community conversations. Board members could be asked to come to a meeting prepared to share names of organizations where they have connections, and to whom they would be willing to reach out in a more personal way.

CLORE will not likely continue as a panel discussion program. The committee is deciding whether to disband or evolve.

4. Development and External Affairs Committee (Holden)

The Board Giving Policy has been revised with a new approach toward Board giving focused on relationship-building, with a request for board members to share networks and key-contacts. The primary language change eliminates the \$100 minimum individual donation and additional \$650 ‘get’ requirement, and replaces that with an appeal for board members to contribute an amount that is “personally significant.” Help to facilitate relationships will be a commitment included in the board pledges. The Committee will make its final review of the revised policy on May 3rd, and present the final draft to the Executive Committee on May 16th.

5. Governance and Nominating Committee report (Best)

Best has collected some officer nominations, and is awaiting further response to his appeal. He will reach out to those nominated to determine their willingness to serve. The nominations deadline is May 12th.

6. Finance and Infrastructure Committee (Dadone)

Coval will connect with Dadone to provide assistance on a Finance and Infrastructure Committee charter.

The audit is progressing and will be ready for the June 3rd board meeting.

7. Other business

Best will be traveling during the next Executive Committee meeting, and may not be available.

Adjourned.